ADLER UNIVERSITY								
INTERNAL TRANSFER CREDIT FORM - FOR STUDENTS RETURNING TO A DIFFERENT PROGRAM								
Purpose: document previous Adler course work that is applicable to a returning student's new program. If the course is a direct course equivlency (ex. ABC-123 for ABC-123), you do not need to use this form. The course will automatically populate on the student's degree audit.								
Reviewer: please ensure the number of credits from the previous course are sufficient for the course in the student's new program.								
•••The reviewer or reviewer's designee is strongly encouraged to review this information with the student.•••								
Student Last Name		Student First Name		Student ID				
Current Program								
	COURSE FROM PREVIOUS ADLER PROGRAM		APPLIES TO THIS COURSE IN NEW A	ADLER PROGRAM				

Program Chair/Director		Date			
Approval					
PLEASE TYPE YOUR NAME IN THE BOX ABOVE			INSERT DATE		

\*\*\*SUBMIT COMPLETED FORM FOR PROCESSING TO: CHICAGO CAMPUS: REGISTRAR@ADLER.EDU; ONLINE CAMPUS: ONLINEREGISTRAR@ADLER.EDU.

Registrar's Office Use Only:

Registrar's Office Representative Signature and Date Received (with all signatures):

Registrar's Office Representative Signature and Date Processed:

I.

Registrar's Office Representative Signature and Date Audit Reviewed for Previous Course Exceptions: