

Adler University - Office of the Registrar  
NEW PROGRAM FORM

1 Exact Program Title (title will appear on transcript and degree): \_\_\_\_\_  
\_\_\_\_\_

2 Preferred Acronym (if you are adding an emphasis/concentration to an existing degree, please leave blank): \_\_\_\_\_

3 Campus: \_\_\_\_\_

4 First Term Program Will be Offered: \_\_\_\_\_

5 Major (if you are adding an emphasis/concentration to an existing degree, please leave blank): \_\_\_\_\_

6 Department (if you are adding an emphasis/concentration to an existing degree, please leave blank): \_\_\_\_\_

7 CIP Code (if you are adding an emphasis/concentration to an existing degree, please leave blank): \_\_\_\_\_

8 Credits Required to Complete Degree: \_\_\_\_\_

9 Years to Completion (if you are adding an emphasis/concentration to an existing degree, please leave blank): \_\_\_\_\_

10 Time to Completion Max (in years) (if you are adding an emphasis/concentration to an existing degree, please leave blank): \_\_\_\_\_

11 Minimum Grade Applied Toward Degree (if you are adding an emphasis/concentration to an existing degree, please leave blank): \_\_\_\_\_

12 Minimum GPA Needed to Complete Degree (if you are adding an emphasis/concentration to an existing degree, please leave blank): \_\_\_\_\_

13 Maximum Number of Transfer Credit Applied to Degree (if you are adding an emphasis/concentration to an existing degree, please leave blank): \_\_\_\_\_

14 Repeat Policy (if you are adding an emphasis/concentration to an existing degree, please leave blank): \_\_\_\_\_

Please email completed forms to registrar@adler.edu.

If you are creating several new courses, please remember to complete the "New Course Form for New Programs". If you are creating a few courses, please use the "New Course Course Adjustment Form". Both forms are available in the "Faculty Forms" section on the Registrar page on Adler Connect.

REGISTRAR'S OFFICE USE ONLY:

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_

Program Code: \_\_\_\_\_

Date Entered in Colleague: \_\_\_\_\_

Entered by: \_\_\_\_\_